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2015 JUL 20 P 4:08
CLERK OF DISTRICT COURT
ALEXANDRIA, VIRGINIA
CONNIE NG
EMAIL: GNG@GCPC.COM

RECEIVED

July 20, 2015

SENT VIA COURIER

CIVIL CLERK'S OFFICE
ALBERT V. BRYAN U.S. COURTHOUSE
401 COURTHOUSE SQUARE
ALEXANDRIA, VA 22315

Re: Veronica Kariuki v. ETeam, Inc.

To Whom It May Concern:

Enclosed are the following for filing in the above-mentioned matter:

1. Civil Cover Sheet JS044
2. Summons in a Civil Action (Original + 1 copy)
3. Complaint (Original + 1 copy)
4. \$400.00 filing fee

Please issue summons and return it in the enclosed return envelope. Please prepare a service package for the Defendant and return in the postage-paid envelope provided and we will serve the Defendant through a personal process server.

Please let me know if you have any questions.

Sincerely,



Connie Ng

Enclosures